

Sample of Prism Adult Board Member Positions

Below are descriptions of many of the different roles Prism adult board members could choose to fulfill.

Secretary- You would take minutes at monthly board meetings, email the minutes to the crew, and prepare agendas for the next meeting. Access to a printer so that you could bring agendas to the meetings would be nice but not required.

Tabling facilitator- You would be in charge of our table (no joke!) and the brochures, banner, and candy that go on it at important events like Earth Day, twilight festival, Luna fair, the Vagina Monologues, etc. We need someone to make sure we have volunteers to run the table at each event, send out reminders to those volunteers, and hook them up with the table and goods.

Individual event facilitators (eg. Float trip facilitator, St. Louis Prom facilitator, etc)- You would be in charge of keeping track of who's attending the fabulous event, making sure we have enough seats in running vehicles to accommodate those folks, and keep track of random yet extremely import things like who's bringing the hot dogs.

Treasurer- You would hold the keys to the purse by keep track of the money we've spent and depositing the money we've raised. We would love to have an official budget.

Webmaster- You would keep the website up to date with links to current permission forms, a list of upcoming events, etc.

Historian- You take photos of our lovely crew participating in fantastic prism events and then stuff the photo album full. You are also responsible for keeping agendas and minutes and putting them in our file and storing things like articles and papers that are Prism related.

Grant researcher- We know there are grants out there for groups like prism, but we haven't had time to look for them let alone fill out the applications. You could get us on the road again.

Liaisons- One or two board members (with social work or professional counseling licenses) will serve in this role and will be responsible for providing support and supervision to the coordinators. These activities may include: recommending programming, processing group and coordinator interactions, providing education about youth development and relevant clinical issues, and making referrals to culturally competent services.

Outreach Coordinator- Help us get the word out about Prism! You would be in charge of distributing brochures to outlying areas, updating brochures, bringing brochures to schools and talking to school counselors about Prism. Also help with Beyond Tolerance workshop if we were to have another opportunity to present that workshop.

Perhaps develop a new workshop? Also, work with Jeff City PFLAG and local PFLAG as communicator to these orgs. You would also try to stay in touch with the local GSA's to coordinate events with them.

Media coordinator: You would write Press Releases or public service announcements describing Prism events (this would be a twice a year duty at most).

Coalition Board member representative: You would be on the Mid-Missouri LGBT board and report to Prism on the board's activities. You would need to be able to attend Coalition meetings on the 2nd Thursday of each month.